

**SIDEWALK IMPROVEMENT PROGRAM**  
**CITY OF LARNED**  
**APRIL, 2008**

In order to improve safe and convenient access throughout the City of Larned, the City of Larned is offering financial assistance to property owners who are willing to improve the sidewalks in front of their houses, rental units, and places of business. In addition, the Americans with Disabilities Act (ADA) Committee has identified routes which need improvement in order to better accommodate the disabled and more specifically those in wheelchairs.

City Code 12.05 identifies responsible parties, establishes standards for the construction of sidewalks, and includes procedures for condemning sidewalks which are in poor condition and need replacing and procedures for citizen petitions for the enforcement of the sidewalk standards or for the construction of new sidewalk.

The SIDEWALK IMPROVEMENT PROGRAM provides the following benefits and guidelines for sidewalk improvements.

1. All improvements funded under this program must comply with City Code 12.05 and the property owner is responsible for purchasing a Building Permit. The City will not charge a permit fee.
2. The property owner must submit an application with a work plan and firm price, the building inspector must approve the project, and funding must be awarded prior to construction. Applications will be accepted up to the 15<sup>th</sup> of each month and monthly project awards will be made by the 25<sup>th</sup> of the month.
3. Funds are limited. Accordingly, project applications will be reviewed and awarded on a monthly basis based on the following priorities not necessarily in this order:
  - a. Safety issues.
  - b. City ordered improvements.
  - c. Group applications which will improve a sidewalk across entire block.
  - d. Sidewalks along routes designated by the ADA Committee as priorities for wheelchair access.
  - e. Developers who are required to install sidewalks for housing development projects and businesses receiving financial or infrastructure improvement incentives under other programs or actions by City Council are not eligible.
4. The City will assume the cost and responsibility for installing wheelchair curb cuts and ramps.
5. Projects which are awarded funding will receive funding on a reimbursement basis of 50% to 90% on a sliding scale based on the last three years of household income. The maximum amount of the City share will be \$1,000 per property owner.
  - a. Low to Moderate income limits determined by the U.S. Housing and Urban Development Department or the Kansas Housing Resources Corporation will be used as the basis for calculating the % of the City share.
  - b. Please see City Cost Share Worksheet attached.

6. The sidewalk must pass final inspection by the City Building Inspector and invoice(s) must be submitted to the Building Inspector for reimbursement.
7. Any changes to the original application and work plan and price must be approved by the Building Inspector prior to construction.
8. Trees which are causing upheaval on existing sidewalks must be removed or the City must approve a plan to locate the sidewalk away from the tree base prior to construction or tree roots may be removed.
9. Group applications to replace a sidewalk across an entire block will be given an additional 20% subsidy.
10. Applicants are limited to receiving a City Cost Share under this program only once every 10 years for the same property.
11. City Council will set the budget for this program every year and reserves the right to amend the program at will.

**City of Larned  
Sidewalk Improvement Program  
Repair Application Form**

2015

All improvements funded under this program must comply with City Code 12.05. The property owner must submit an application and a work plan with a firm price, cost per sq. ft. shown on bids, must have 2 bids. Applications will be accepted up to the 15<sup>th</sup> of each month. Projects will be awarded on a monthly basis. Applicant will have sixty (60) days to complete project. City will pay 50% of actual cost up to \$1,000 – A sketch is required (show length, width and depth)

Name \_\_\_\_\_ Address \_\_\_\_\_

Daytime Phone Number \_\_\_\_\_ Agent \_\_\_\_\_

Location and extent of repair \_\_\_\_\_

Sidewalk improvement is being repaired as: (Check as many as apply)

Safety Issue  City Ordered Improvements  Group Application  Self

ADA Committee Priority  Developer(s)  General Self Improvement

Copy of sidewalk regulations has been provided to the applicant \_\_\_\_\_

Initials \_\_\_\_\_

Application Received by \_\_\_\_\_ Date \_\_\_\_\_

Applicant: \_\_\_\_\_ Date \_\_\_\_\_

Minimum cost share is 50% -Funds are limited

**For Office Use Only:**

Application Received by: \_\_\_\_\_ Date: \_\_\_\_\_

Total Project \$ \_\_\_\_\_ Income Verified: \_\_\_\_\_ Cost Share \_\_\_\_\_ %

Cost Share \$ \_\_\_\_\_ Work Plan and Firm Price Received \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Cost per Square Foot: \_\_\_\_\_

Start Date: \_\_\_\_\_ Finish Date: \_\_\_\_\_ Approved: \_\_\_\_\_

Amount of Cost Share Paid and Date: \_\_\_\_\_

Awarded Contractor: \_\_\_\_\_ 2 Bids Received: \_\_\_\_\_

**CITY OF LARNED  
SIDEWALK AND CURB CUT PERMIT**

**417 BROADWAY  
620-285-8500**

*New Construction* \_\_\_\_\_

*Re-Construction* \_\_\_\_\_

*Repair* \_\_\_\_\_

*Sidewalk* \_\_\_\_\_ *Curb* \_\_\_\_\_

**DATE:**

**LOCATION:** \_\_\_\_\_  
\_\_\_\_\_

Contractor: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Owner: \_\_\_\_\_

Address: \_\_\_\_\_



- Permit Required

Check local codes for regulations to repair or replace

It is unlawful to construct, reconstruct, or repair any sidewalk within the city until plans have first been approved by the city inspector and a permit issued for such work

Plans Submitted and approved : _____	Fee \$ _____
Date _____	Paid _____
Kansas One Call # (if required) _____	
Start Date _____	End Date _____

1. Permit Required—Any sidewalk with an 1' variation in height must be repaired/replaced
2. Sidewalk grade, established by Street Superintendent
3. Five days notice required where no grade is established
4. Sidewalks shall be of single course construction
5. Sidewalks shall be constructed 6" -1' from property line and on public right-of-ways
6. Sidewalks must align with existing sidewalks along the area these must be 4' wide
7. Sidewalks set against the curb must be 5' wide, these must have been approved through Council
8. Sidewalk side slopes shall be 18/"/ per foot sloped towards the street
9. Sidewalks shall be constructed of approved materials
10. Sidewalks must be 4" thick and 6" thick where crossing an alley, driveway or where required by City Staff
11. Cuts must be provided—4' wide cuts every 6' and 5' wide sidewalks must have cuts every 5'
12. Expansion joints must be installed at 50' intervals and at all intersections, at curb lines and where sidewalks meet—edges shall be rounded to 1/4" to 1/2 radius
13. Reconstructed or newly constructed sidewalks must have wheelchair ramps at the corner of the block